**Meeting:** Llanbister Community Council Meeting

**Date:** Wednesday 12th July, 2017

**Time:** 7.30pm

**Venue:** Llanbister Community Hall

1. **Apologies:** County Councillor Rachel Powell

**Members Present:** Darren Rogers Chairman, Ray Lewis, Wayne Bowen, Janet Thomas, Marc Williams, Gwyn Morgan, Geoff Morgan, Gail Bennett Clerk

**Declaration of Interest:** Wayne Bowen (Item 6a Planning - Ddole Farm)

1. **Minutes of the Last Meeting -**The Minutes of the meeting held on 7th June, 2017 were confirmed and signed as a correct record.
2. **Matters arising from Minutes:-**
3. Llanbister Phone Box – Clerk asked Steve Thomas to look at the disconnection of electric. Awaiting verbal response, no response received to date.

Other Phone Boxes – It was proposed by Marc Williams and seconded by Geoff Morgan that a poster be displayed on each phone box (Crossways, Llanbister Road, City Shop and Grevodig (Tump)) stating that the Community Council are considering the future of these phone boxes, comments/views to be received via clerk email address by Friday 29th September, 2017. Clerk to create poster and display.

1. Mandate – Ongoing.
2. School Internet/Broadband – Clerk emailed Headmaster re: connection to school internet. Headmaster contacting PCC IT, no response received to date.
3. Play Area – Cllr Rachel Powell requested that Stephen Gealy provide some ideas in photographs*.* Awaiting response from Mr Gealy. No response received to date.
4. List of Assets - Marc Williams and Darren Rogers agreed to inspect all assets at AGM and report back if any needed attention. Following inspection a number of items required painting. A discussion took place and it was agreed Janet Thomas would request two written quotes for painting of 2 noticeboards (Llanbister Road and Llanbister) and 3 benches (Cenotaph, Ian Brimble, outside Megan’s).
5. Speed Ramps on road towards Community Hall. A meeting was held on site 21/6/17 between Rachel Jones, Health and Safety Officer (PCC), Cllr Rachel Powell, Marc Williams and Janet Thomas to discuss safety issues of speed ramps. An email has been sent from Rachel Jones, H&SO PCC to Gareth Jones, School Services and Cllr Rachel Powell copied in – this email was read out to all at the meeting. Awaiting reply from Gareth Jones.
6. Manhole Cover – C1068 road (Ref 58663) Clerk received phone call from Penybont Highway Depot manhole cover fixed.
7. Mobile Home Llanbister Common – Email received from Countryside Services stating responsibility of landowner, Knight Frank Crown Estate. Environmental Health team has been given details and will be contacting Knight Frank again (previous reported by Cllr Brunt) to request its removal. Cllr Rachel Powell to follow up.
8. **Correspondence**
9. Appointment of Town/Community Councillor to the Powys County Council, Standards Community Sub-Committee (ballot paper) – This was discussed and it was proposed by Geoff Morgan and seconded by Wayne Bowen to vote for Margaret Morris, Glasbury Community Council. Form completed and to be returned by Clerk.
10. For Information - Driver Theory Refresher Workshop available for mature drivers. Clerk to place information on notice board and website.
11. Cae Post Newsletter – Circulated to Councillors for information - noted
12. Email received from OVW (Save the date)- 13th Conference and AGM of One Voice Wales will be held on Saturday 30th September, 2017. The Minister Mark Drakeford key note speaker and will update on developments relating to Local Government Reform – more details will follow. Noted
13. PCC Reception RWAS – Email circulated, clerk to reply confirming – Geoff Morgan and Wayne Bowen attending Monday evening.
14. Invite AGM of Powys Teaching Health Board 19th July 2017 – Email circulated, clerk to reply confirming Geoff Morgan attending.
15. Email received from School Consultation Re: Brecon HS Welsh Medium Stream - As you will be aware, Powys County Council published a Statutory Notice in relation to the proposal to close the Welsh-medium stream at Brecon High School on the 16th March 2017. The objection period ended on the 13th April 2017. The council has now published an Objection Report, which summarises the issues raised in the objections received and provides the authority’s response. The Objection Report is available at <http://www.powys.gov.uk/en/corporate/find-out-about-consultations-in-powys/brecon-high-school-welsh-medium-stream/> . The council’s Cabinet considered the Objection Report at their meeting 3/7/17. At this meeting, the Cabinet approved the recommendation of the Portfolio Holder for Education to reject the proposal to close the Welsh Medium stream at Brecon High School.
16. Letter received from Julie Rees on behalf of Pound Baptist Chapel would like to invite a representative from C C to take part in a Songs of Praise Service held on 30/7/17 at 6.30pm. Representative will choose Hymn and introduce the hymn including the reasons why the hymn has been chosen. Wayne Bowen to represent. Clerk to reply.
17. Received letter from Internal Auditor Services 2016/17 read out.

It was proposed by Marc Williams and seconded by Janet Thomas that Julie Rees be asked to provide the Internal Audit of accounts for 2017/18. Clerk to write letter of engagement.

1. Community Council Emails received by Clerk. A discussion was held regarding sorting out relevant emails/correspondence to be brought to meetings throughout the year. It was proposed by Wayne Bowen and seconded by Ray Lewis that the Chairman and Clerk would liaise and bring only necessary/relevant emails/correspondence.
2. **Current Issues**
3. Swimming Pool

Further to the open meeting it was proposed by Geoff Morgan and seconded by Ray Lewis to email Cllr Rachel Powell regarding the importance of the asbestos removal due to local residents (some with young children) complaining and the health risk of broken sheets. Clerk to write and send email.

1. RES Meeting – Update

Darren Rogers read out the minutes of Garreg Llwyd Windfarm Community Benefits Fund meeting held on 3rd July, 2017. The agreement will need to be physically signed by an authorised signatory from each Community Council, as well as PAVO and the windfarm company director. It was proposed by Janet Thomas and seconded by Geoff Morgan for Darren Rogers to be the signatory for Llanbister Community Council.

1. **Planning**

*Wayne Bowen left the meeting*

1. **Notice under article 2C of the Town and Country Planning (Development Management Procedure) (Wales) Order 2012.** Planning Application received from Ian Pick, Agent for Full: Erection of an additional broiler rearing unit at Ddole Farm, Llanbister, Llandrindod Wells, Powys. It was proposed by Marc Williams and seconded by Ray Lewis the Community Council has no objection in principle, but feel respect must be given to residents along the route.  Concerns were raised regarding the condition of the single track road, adequate passing places and the extra quantity of hgv's travelling and disturbing peoples sleep.

*Wayne Bowen returned to the meeting*

b)Planning Decision Notices report for 16th June to 30th June 2017 was circulated to all.

**7. Finance**

1. Bank Accounts Balances – in goings and outgoings discussed as below:-

Saving Account as of 5th April, 2017 £1072.24

Community Account at 5th June, 2017 £5550.65

Unpresented Cheque 100382 £389.59

Credits/Incoming (not part of above balance)

14/6/17 Cash deposited (medals) bought privately by Council Members for child outside of Parish £12.00

Debits/Outgoing

None

*£200.00 of the above balance relates to the Grant received for the Website.*

1. Expenditure

Invoices received for payment

Receive Invoice from Julie Rees, Internal Audit financial year 2016/17 £30.00 (100383)

Receive Invoice from One Voice Wales Membership Fee 2017/18 £56.00 (100384)

Receive Invoice from One Voice Wales for Code of Conduct Course £80.00 (100384)

Receive Invoice from Lisbeth Bowen for clerk wages (1/10/16 – 31/5/17) £466.00 (100385)

It was proposed by Janet Thomas and seconded by Geoff Morgan that the above payments be made.

Extra Grass Cutting (Phone box and bus shelter area) – Further to the meeting on 7/6/17, Geoff Morgan discussed extra grass cutting with Norman Parker, extra cost of £40. It was proposed by Ray Lewis and seconded by Geoff Morgan that the extra £40 for grass cutting for phone box and bus shelter area be paid as part of invoice received later in year (£200 & £40 = £240).

HMRC PAYE setup

Email received from PCC Payroll support 19/6/17 confirming cost of providing this service to Llanbister Community Council for the 2017/2018 Financial Year will be £305.77 plus vat.

Clerk also requested quote from King Morter Proud & Co. Email received confirming £225.00 plus vat per annum for setting up for the 2017/2018 Financial Year and the ongoing running of the PAYE for Llanbister Community Council.

It was proposed by Wayne Bowen and seconded by Gwyn Morgan to proceed with this service from King Morter Proud & Co to comply with HMRC and Audit. Clerk to proceed and set up.

Clerk sent letter to Mr D Bruce requesting invoice in order to pay for memorial work.

1. Income

See credit in bank balance above.

**8. Any Other Business**

**For Information: Waste Collection** postcode checker link for waste collections <http://www.powys.gov.uk/en/bins-rubbish-recycling/bin-collection-day/?tx_pccbincollections_pi1%5BpostCode%5D=LD2+3bz&tx_pccbincollections_pi1%5Baddress%5D=6> Clerk to place information on website.

Invitation to Informal Reception event RWS Powys Teaching Health Board 25/7/17 2.30 to 4.00 in Twr Brycheiniog to share ideas and hear views about supporting people to Age Well in Powys – circulated, cllrs unavailable to attend.

Invitation to Welsh Ambulance Services NHS Trust Board Meeting and AGM 20/7/17 at The Pavilion Spa Road, L. Wells – circulated, cllrs unavailable to attend.

**9. Date of the next meeting**

Wednesday 23rd August, 2017 at 7.30 Llanbister Community Hall unless the Clerk called an earlier meeting.

Meeting Closed 8.40pm